



HMT and Associates
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APPLICATION FOR SIGN PERMIT

EXPEDITE REVIEW. ADDITIONAL FEE SUBMITTED.

<p>Site Information</p>	<p>Facility Name (name of company, mall, institution, university, etc.): _____</p> <p>Building and/or Tenant Name _____</p> <p>Street Number and Name _____</p> <p>City _____ State _____ Zip Code _____</p> <p>Contact Name _____ Phone (____) _____</p>
<p>Proposed Sign Information</p>	<p><input type="checkbox"/> Ground Sign <input type="checkbox"/> Marquee Sign <input type="checkbox"/> Pole Sign <input type="checkbox"/> Projecting Sign <input type="checkbox"/> Roof Sign <input type="checkbox"/> Wall Sign <input type="checkbox"/> Combination Sign <input type="checkbox"/> Temporary Sign</p> <p>Sign dimensions: _____ (height) X _____ (width) = _____ (Sq. ft.)</p> <p>Sign material(s): _____</p> <p>Method of attachment: _____</p> <p>Illumination: <input type="checkbox"/> None <input type="checkbox"/> Electrical <input type="checkbox"/> Incandescent <input type="checkbox"/> Fluorescent <input type="checkbox"/> Neon</p> <p>Note: If illuminated, all electrical details must be shown on drawings.</p>
<p>Plan Requirements</p>	<p>Two (2) copies of detailed plans and specifications for the proposed sign must accompany this application. These must be drawn to scale on pages which are at least 11" x 17" and sealed by a licensed architect or engineer.</p> <p>These plans must detail:</p> <ul style="list-style-type: none"> • The dimensions of the sign and any supporting members. • If roof sign, the height from the roof level to lowest part of sign and height from roof surface to the top of the sign. • If ground sign, the height from ground level to the top of sign. • If a wall sign, the dimensions of the wall surface of the building to which it will be attached and the location where sign will be attached. • If a free-standing sign, the setbacks from property lines, buildings, driveways and the edge of an improved road or curb (shown on a plot plan). • The materials, finish, and the construction including loads (wind & seismic), stresses, anchorage, any illumination, and the fail-safe provisions for animated devices (if any). • Other pertinent engineering or construction data.
<p>Applicant Information</p>	<p>Applicant Name _____</p> <p>Street Address _____</p> <p>City _____ State _____ Zip Code _____</p> <p>Phone (____) _____ Fax (____) _____</p> <p>Applicant Signature _____ Date _____</p>