

# Zoning Permit Application

Signs, Cell Tower Antennas, Sheds / accessory structures, less than 500 Sq.Ft., decks, porches, platforms and other like structures less than 30" from grade or other zoning permit only projects.

Once plans are submitted, any revision to the project that alters the original description must be approved.

This checklist is provided to insure you have all materials necessary to submit for your project. This checklist will be used to review your application submittal for acceptance.

**Plans will not be accepted if the checklist is not followed.**

An unlicensed person may prepare plans for one and two story wood-framed single family dwellings accessory structures and decks in conformance with conventional construction provisions; however, the Building Code Official may require some structural plans and specifications by a licensed engineer or architect. An architect or engineer, registered in the State of Pennsylvania, must prepare calculations, plans, and specifications for any other project.

QUESTIONS OR TO SCHEDULE AN APPOINTMENT CONTACT THE BUILDING DEPT.

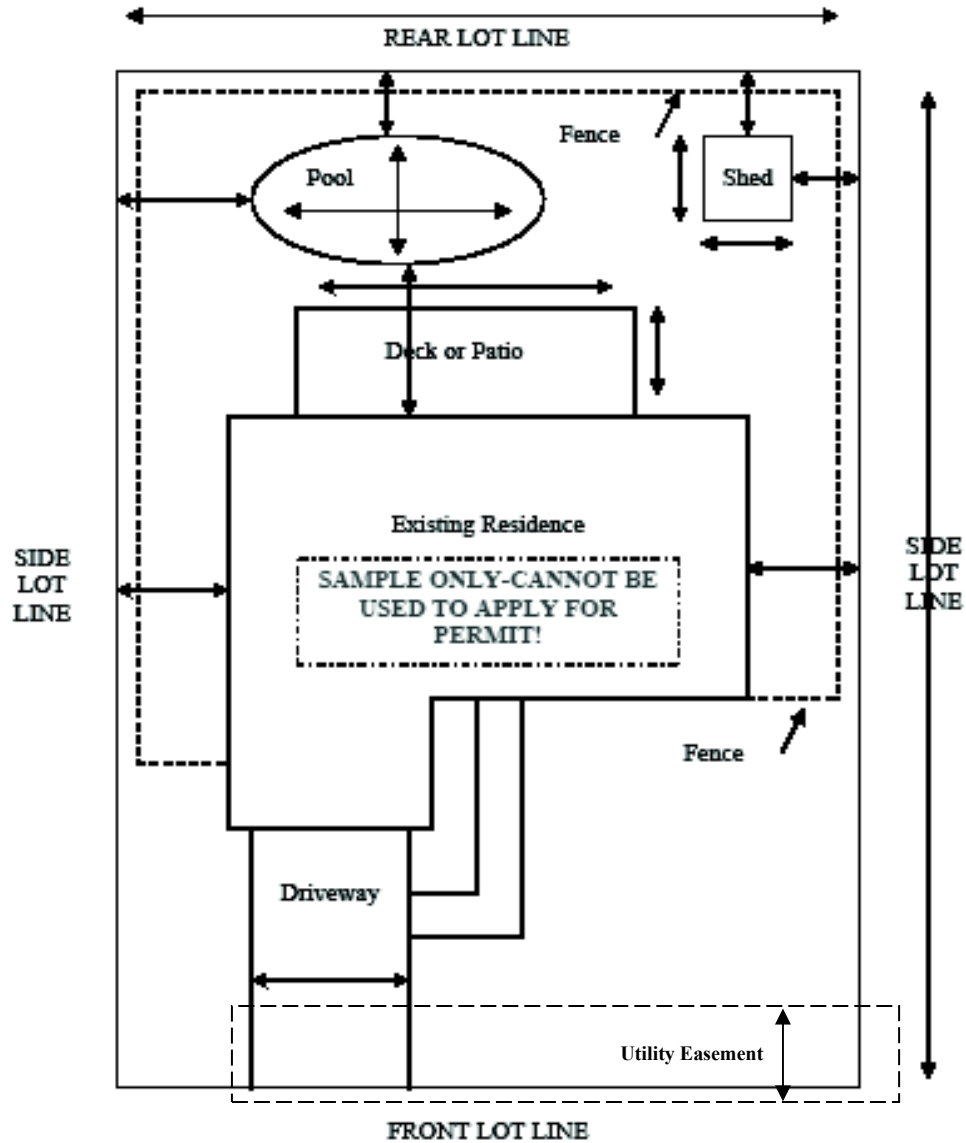
## **GENERAL REQUIREMENTS FOR SUBMITTAL**

- Completed Permit Application.
- Signed and sealed survey or survey waiver.
- Site Plan showing the dimensions and setbacks of existing and proposed structures; See Sample Site Plan.
- Proof of property ownership. (*Deed / Tax receipt*)
- Home owners letter of approval. (If applicable)
- Basic drawing, description or sales brochure of proposed use

## TYPICAL SITE PLAN (EXAMPLE ONLY)

All existing structures & proposed structures applied for under permit **must be drawn** on copy of survey/site plan.

Copy of completed survey **must be submitted** with permit application.



Include all dimensions where  lines are shown.

Example:  25'6"